

Blind Vendor's Committee Meeting
Friday, September 7, 2012
Marriott Hotel,
10220 Regency Circle,
Omaha, NE 68114

Members in attendance:

Howard Simons-chairman
Dave Johnson-vice chairman
Sandy Alvarado-secretary
Marlin Roesler
Chris Nolan
Veronica Cuellar

NCBVI employees in attendance:

Dr. Pearl Van Zandt, Executive Director
Jan Stokebrand
Don Ward
Nancy Flearl, Omaha District Supervisor

Guest:
Dan Sipple RSVA
Victor Ireland
Brett Smith
Julie Johnson, NCBVI Board Chair

Meeting called to order by Howard Simons at 3:07 P.M.

Minutes

Motion made to accept June 2012 minutes as distributed. Motion made by Sandy Alvarado, seconded by Dave Johnson.

Motion passed

Executive report – Dr. Van Zandt:

Established two new post office contracts for Fremont and Hastings. Both of which take effect in the next two weeks.

We were awarded the contract for a new coffee shop juice bar location on Offutt air force base. Working on remodel (paint, etc.). New vendor is Patricia Riley.

We were awarded the lunch contract for the air guard in Lincoln. It is an extension of the Ashland contract, so will be handled by Todd Shumaker. Platte River rest area has been re-opened after a year-long remodel. Chris Nolan is now a licensed vendor.

We have been offered 14 new post office annex sites in Douglas County (Omaha). They have been offered to current vendors and it may create a new vending route as well.

Department of Roads – we are working on possible new contract. Carlos and Pearl met with Roads to discuss the contracts for I-80 rest areas and the new state law on vending at state buildings and properties.

Update on new vendors:

Chris Nolan now has his license.

Patricia Riley is on a 90 day probation period to receive her license.

Victor Ireland in training to become a vendor.

Brett Smith is looking to see if he would like to become a vendor.

Timely profit and Loss:

Jan reported we are doing fairly well; there was a little difficulty with the change in set aside. If you are having trouble contact Jan to help with making the changes and she will send you a new spreadsheet.

New business:

Ray Johnson:

Howard asked the committee if we could use the set aside money to write off Ray's bill to the program. Dr. Pearl will look into what has been done in the past and will report next time.

Old business:

Howard asked Dr. Pearl about receiving reimbursement checks in a timelier manner. Howard has had issues with the paperwork getting lost in the shuffle or even getting received by Dave Robinson. Dr. Pearl encouraged us to make contact with Dave Robinson to make sure he has received our paperwork. We need to make sure all our paperwork is filled out by the appropriate people and information is completely filled out. Don Ward wants the service reimbursement forms to come to him so he can sign off on the service job that was done. This is to help make sure proper charges are being billed.

A discussion was held between Don, Howard and Dave Johnson as to why he needs to be in the loop. Dave Johnson and Howard have been sending all types of reimbursement forms to Dave Robinson. Dr. Pearl suggested that we send the maintenance /service forms to Don and the other reimbursement forms for mileage and driver services for the committee members be sent to Dave Robinson.

Next meeting:

December 7, 2012 at 10 A.M. in Lincoln

Lunch provided