

Nebraska Commission for the Blind and Visually Impaired
New Commissioner Orientation Training
October 12, 2024
Minutes

Brent Heyen, Chairman of the Board of Commissioners, called the new Commissioner Orientation Training meeting to order at 9:04 a.m. The meeting was held at the Omaha State Office Building, 1313 Farnam, Room 227, Omaha, Nebraska.

Commissioners present: Brent Heyen, Chairperson, Lincoln; Cheryl Livingston, Vice Chairperson, Lincoln; Linda Mentink, Executive Secretary, Columbus; Miguel Rocha, Scottsbluff; Patricia Schonlau, Bellevue.

Staff present: Carlos Serván, Executive Director; Tammie Dunn, Deputy Director of Finance.

Public present: Robert Newman, Omaha; Mark Bulger, Omaha.

The Notice of the Meeting was published in the Lincoln Journal Star, the State Government Calendar, and the NCBVI Website. The Notice was also sent to ACBN, NFBN, Radio Talking Book, and the NCBVI List Serve. The Nebraska Open Meeting Act was available at the meeting.

The following items were discussed.

Topics Covered by Tammie Dunn, Deputy Director of Finance

- NCBVI Finances
 - Explanation of different funds (federal, state, and other grants including donations),
 - Explanation of Maintenance of Effort,
 - Explanation of how the budget is divided in different expenditure areas,
 - Explanation of the Biennium Budget Request,
 - Explanation of the difference in federal and state fiscal years.

Open Discussion

- History of NCBVI
- Commissioner Job Duties
- Role of the Commissioners
- Respecting Confidentiality
- Commissioner Logistics
- Review Commissioner Information Packet

- Communication Between Meetings
- The Nebraska Open Meeting Act

- Topics Covered by Carlos Serván, Executive Director
- Overall Explanation of the Rehabilitation Services Administration (RSA)
- The Nebraska Attorney General's Office
- Liaison with the Unicameral and Governor's Office
- Department of Administrative Services

Adjourn – The NCBVI New Commissioner Orientation Training adjourned at 1:30 p.m.

The next Commission Board meeting will be held on November 2, 2024, at the Omaha State Office Building, 1313 Farnam, Room 227, Omaha, Nebraska.

Respectfully submitted,

Kathy Stephens, Administrative Specialist
NCBVI

Brent Heyen, Chairperson
NCBVI Board of Commissioners